



MEMORANDUM OF UNDERSTANDING



ON EXCHANGE
OF
STUDENTS, STAFF, FACULTIES & FACILITIES

BETWEEN

HAZI A. K. KHAN COLLEGE

Hariharpara PS- Hariharpara, Dist - Murshidabad, Pin-742166
(Affiliated to University of Kalyani)

&

RAJA BIRENDRA CHANDRA COLLEGE

P.O. Kandi, Dist. Murshidabad, Pin-742137
(Affiliated to University of Kalyani)

Principal
Hazi A.K. Khan College
Hariharpara, Murshidabad
DDO Code- MUA/ED-1-007

Principal
Raja Birendra Chandra College
Kandi, Murshidabad

The Memorandum of Understanding (MoU) has come into effect from today i.e, 26/11/2021 (date of effect) to establish an agreement between HAZI A.K.KHAN COLLEGE, Hariharpara, a West Bengal Government Aided Undergraduate Degree College with its office at Hariharpara PS- Hariharpara, Dist - Murshidabad, WB, Pin-742166, established in 2008 affiliated to University of Kalyani, hereinafter referred to as HAZI A.K . KHAN COLLEGE and represented by its principal, referred to as FIRST PARTY, for the purpose of exchange of students, staff and faculties.

AND

Raja Birendra Chandra College, a West Bengal Government Aided Undergraduate Degree College with its office at P.O. Kandi, Dist. Murshidabad, WB, Pin-742137, India established in 1965, hereinafter referred to as RAJA BIRENDRA CHANDRA COLLEGE and represented by its Principal, referred to as SECOND PARTY.

The aforesaid institutions are hereinafter referred to individually/ collectively as college/colleges.

PREAMBLE

Whereas, HAZI A.K. KHAN COLLEGE and RAJA BIRENDRA CHANDRA COLLEGE have many areas of common interest in Arts, considerable advantage may be gained from their pursuit for academic excellence on a collaborative basis in the fields of academics, pedagogy and research.

Now therefore, HAZI A.K. KHAN COLLEGE and RAJA BIRENDRA CHANDRA COLLEGE have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions in the following sections.

ARTICLE 1: OBJECTIVE

To develop the following collaborative activities in the academic areas of mutual interest, on the basis of equality and reciprocity, the two institutions shall seek to promote:

A. Faculty/Staff exchanges

- i. Both the institutions will promote: the exchange of faculty for the common UG Honours & Programmes Courses.
- ii. Faculty exchange for mutual benefit of both the institutions
- iii. Collaboration in teaching, research and development, and consultancy studies in the field of mutual interest.
- iv. Exchange of academic materials and publications.
- v. Conducting lectures with the opportunity to teach or conduct research.
- vi. Undertaking joint research wherever feasible
- vii. Participating in seminars, workshops, symposia, other kinds of academic discourses.
- viii. Conducting study tours and joint consultancy work wherever feasible.

A specific plan will be worked out for each activity and detailed arrangements for such collaborative work will be agreed upon

B. Student Exchange

- a) Students exchange programme will be conducted on mutual understanding between two colleges.
- b) Exchanged students may be evaluated by the host institution if such an evaluative framework for the academic interest of students be worked out. This will in no way impede or influence her/his evaluation in own college or university assessment/ evaluation.

C. Other areas

- a) To exchange information and experiences on research and educational programmes.
- b) To exchange information on teaching, learning material and other literature relevant to their educational and research programmes.
- c) To organize seminars, faculty development programmes, workshops jointly on topics of mutual interest and to invite each other's faculty to participate therein.
- d) To explore the provision of cultural and intellectual enrichment opportunities for staff, faculty and students of both the institutes.
- e) To use library reading room facilities for a specified period.
- f) To use Computer laboratory and I.C.T. facilities in specific cases (with prior approval of Head of the Institutions) for a limited period.
- g) Exchange of N.T.S. for mutual interest of college administration, exchange of experience and skill (viz. office management, student database management, financial management & other I.T. uses etc.)

RAZI A.K. KHAN COLLEGE and RAJA BIRENDRA CHANDRA COLLEGE have agreed that detailed terms and conditions that include each activity identified above will be determined separately and have also agreed upon by the two colleges. These terms will include a technical description of the proposed activity, financial arrangements and person(s) responsible for its implementation.

ARTICLE 2: COORDINATION

Each college shall appoint one member of its teaching faculty to coordinate & fast track the programme on behalf of the Head of the Institution of each college. Further, a Coordination Committee consisting of two Heads of the Institution and the two Coordinators will periodically (once a year) reviews and identify ways to strengthen cooperation between two colleges.

ARTICLE 3 CONFIDENTIAL INFORMATION

The two colleges will retain and respect individual confidentiality, including those pertaining to the collaborative activities of both the colleges.

ARTICLE 4: INTELLECTUAL PROPERTY RIGHTS

Ownership of any intellectual property (including confidential information, know-how, patents, copyrights, design rights, rights relating to computer software and any other industrial or intellectual property rights) developed jointly during the course of this MoU shall be vested on both the colleges in this MoU. Both the colleges shall have right to determine the commercial implications, disposition and exploitation of such intellectual property and shall make joint applications for the registration of the same. Any publication regarding such intellectual property shall only be possible with prior written consent of both the colleges.

ARTICLES 5: VALIDITY

Initially, the MoU shall remain in force for a period of five (05) years commencing from the date of effect, the Institutions may extend the term by written agreement signed by both the authorities after review.

ARTICLE 6: TERMINATION

Termination of this MOU is subject to prior notification of 1 (one) month from any of these Institutions.

ARTICLE 7: LEGAL EFFECT

Nothing in this MoU shall be construed as creating any legal relationship between the two colleges. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

ARTICLE 8: DISPUTE RESOLUTION

In case of a dispute relating to any aspect of academic cooperation, Head of the Institutions of both the colleges will jointly resolve the dispute in a spirit of independence, mutual respect and shared responsibility.

HAZI A.K. KHAN COLLEGE and RAJA BIRENDRA CHANDRA COLLEGE welcome the signing of this Memorandum of cooperation and jointly agree to the provisions set out as above.

Goutam Kumar Ghosh
Signed for HAZI A.K.KHAN COLLEGE 26/11/21

Dr. Goutam Kumar Ghosh
Principal
Hazi A.K.Khan College
Hariharpara, Murshidabad

Hazi A.K. Khan College
Hariharpara, Murshidabad
DDO Code- MUAEDI-01

Witness: 1 *Kiyali Das*

Witness: 2 *Munmun Jitli*

Atish Chandra Ghosh
26/11/2021

Signed for RAJA BIRENDRA CHANDRA COLLEGE

Principal
Raja Birendra Chandra College
Kandi, Murshidabad
Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad



Witness: 1 *MOKBUL RAHMAN*

Witness: 2 *Bijash Das*

RAJA BIRENDRA CHANDRA COLLEGE



Estd. 1965

(Affiliated to the University of Kalyani)

(State Govt. Aided College)

P.O. - KANDI, DIST. - MURSHIDABAD, (W.B.), PIN - 742137

E-mail : - rbcckandi@gmail.com, Website : www.rbcckandi.in

Ph. No. 03484-295505

Ref. No.....
Office of the Principal

Date :

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Date: 06.05.2022

Sub: Prayer to Depute Faculty Members in Relation to Faculty Exchange Programme

Sir,

I would like to request you to depute your faculty members of the following subjects on 23.05.2022 to deliver lectures for the 4th and 6th Semester students of Raja Birendra Chandra College, Kandi, Murshidabad to promote Faculty Exchange Programme.

Thanking You,

With regards,

Ghosh
06.5.2022



Dr. Atish Chandra Ghosh

Principal

Raja Birendra Chandra College

Kandi, Murshidabad

Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Subject:

1. Education



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

Date: 17.05.2022

Memo No.:

To
The Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

In acknowledging your invitation letter dated 06.05.2022, regarding faculty exchange, the undersigned has accepted it with immense pleasure. List of faculties, who will visit your institution to take classes, is enclosed herewith. Please feel free to contact with the teachers for further instructions. Once again, I appreciate the initiative you have taken.

Warm Regards,

Dr. Goutam Kumar Ghosh
Principal

Hazi A. K. Khan College
Hariharpara, Murshidabad.

Principal

Hazi A.K. Khan College
Hariharpara, Murshidabad



Sl.No.	Name of the Teacher	Designation	Contact Details
1.	Dr. Krishnendu Munsik	Assistant Professor of Education	Mob.: 9476459500 Email: kmunsik@gmail.com

RAJA BIRENDRA CHANDRA COLLEGE



Estd. 1965

(Affiliated to the University of Kalyani)

(State Govt. Aided College)

P.O. - KANDI, DIST. - MURSHIDABAD, (W.B.), PIN - 742137

E-mail : - rbcckandi@gmail.com, Website : www.rbcckandi.in

Ph. No. 03484-295505

Ref. No.....
Office of the Principal

Date :

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Date: 16.09.2022

Sub: Prayer to Depute Faculty Members in Relation to Faculty Exchange Programme

Sir,

I would like to request you to depute your faculty members of the following subjects on 26.09.22 & 27.09.22 to deliver lectures for the 1st, 3rd and 5th Semester students of Raja Birendra Chandra College, Kandi, Murshidabad to promote Faculty Exchange Programme.

Thanking You,

With regards,

Ghosh
16.9.2022



Dr. Atish Chandra Ghosh

Principal

Raja Birendra Chandra College

Kandi, Murshidabad

Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Subject:

1. Philosophy
2. Education
3. History



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Memo No.:

From: Principal

Mob:

Date: 20.09.2022

To

The Principal

Raja Birendra Chandra College

Kandi, Murshidabad

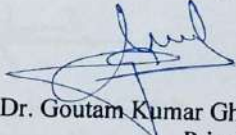
Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

In acknowledging your invitation letter dated 16.09.2022, regarding faculty exchange, the undersigned has accepted it with immense pleasure. List of faculties, who will visit your institution to take classes, is enclosed herewith. Please feel free to contact with the teachers for further instructions. Once again, I appreciate the initiative you have taken.

Warm Regards,

Received
Ghosh
20/9/22
Principal
Raja Birendra Chandra College
Kandi, Murshidabad




Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad.
Principal
Hazi A.K. Khan College
Hariharpara, Murshidabad

Sl.No.	Name of the Teacher	Designation	Date of Visit	Contact Details
1.	Dr. Munmun Dutta	Assistant Professor of Philosophy	26.09.22	Mob.: 9434210923 Email: munmunphilos@gmail.com
2.	Dr. Krishnendu Munsu	Assistant Professor of Education	26.09.22	Mob.: 9476459500 Email: kmunsik@gmail.com
3.	Dr. Piyali Dan	Assistant Professor of History	26.09.22	Mob: 9635022602 Email: danpiyali69@gmail.com



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakhhacollege.in E-mail Id : haziakhhacollege@yahoo.com

E-mail Id: haziakhhacollege@gmail.com

Mob:

Memo No.:

Date: 31/03/2023

From: Principal

To
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Sub: Request for Faculty Deputation for Faculty Exchange Programme

Sir,

I would like to request you to depute faculty members of the following subjects from your esteemed institution for the period of 06/04/23- 13/04/23. The purpose of this request is to have them deliver lectures to the 1st, 4th and 6th Semester students of Hazi A. K. Khan College, Hariharpara, Murshidabad, as part of our efforts to promote Faculty Exchange Programme. We believe that this exchange will not only contribute to the academic enrichment of the students of our college but also foster a deeper understanding and collaboration between our institutions.

Thanking You,

With regards,

Dr. Goutam Kumar Ghosh
Principal
Hazi A.K.Khan College
Hariharpara, Murshidabad
Principal
Hazi A.K Khan College
Hariharpara, Murshidabad

Subject:

1. Political Science
2. Geography
3. Sanskrit
4. Physical Education

Received
Ghosh
31.3.2023
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

RAJA BIRENDRA CHANDRA COLLEGE



Estd. 1965

(Affiliated to the University of Kalyani)

(State Govt. Aided College)

P.O. - KANDI, DIST. - MURSHIDABAD, (W.B.), PIN - 742137

E-mail : - rbcckandi@gmail.com, Website : www.rbcckandi.in

Ph. No. 03484-295505

Ref. No.....
Office of the Principal

Date :

Date: 04.04.2023

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

I am delighted to acknowledge and accept your invitation, as outlined in your letter dated 31.03.2023, regarding the Faculty Exchange Programme. It brings me immense pleasure to confirm our institution's commitment to participating in this collaborative initiative.

Enclosed herewith is a list of assigned faculty members. For any further instructions or details regarding their visit, please feel free to contact the designated faculty members directly. We believe that direct communication will facilitate coordination and ensure a smooth and productive exchange programme.



Warm Regards,

Atish Chandra Ghosh
04.4.2023

Dr. Atish Chandra Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Sl.No.	Name of the Teacher	Designation	Date of Visit	Contact Details
1.	Dr. Sreejita Mukherjee	Assistant Professor of Geography	10.04.2023	Contact No.9831366605
2.	Sutapa Saha	Assistant Professor of Sanskrit	10.04.2023	Contact No. 8420452830
3.	Dr. Oli Mohammad	Assistant Professor of Political Science	13.04.2023	Contact No. 9830527252
4.	Dr. Sujoy Birbanshi	Assistant Professor of Physical Education	13.04.2023	Contact No. 9732103609



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

Date: 06.04.2023

Notice

এতদ্বারা হাজী এ. কে. খান কলেজের ভূগোল, সংস্কৃত, রাষ্ট্রবিজ্ঞান এবং শারীশিক্ষা বিভাগের ছাত্রছাত্রীদের উদ্দেশ্যে জানানো যাচ্ছে যে, আগামী 10.04.23 & 13.04.23 তারিখ Faculty Exchange -এর ক্লাস হবে। উক্ত বিভাগের সকল ছাত্রছাত্রীকে ক্লাসে উপস্থিত থাকার নির্দেশ দেওয়া হচ্ছে। ক্লাসের বিস্তারিত বিবরণ নিম্নে দেওয়া হল-

Name of the Teacher	Designation & Affiliation	Subject	Date	Time	Semester
Dr. Sreejita Mukherjee	Assistant Professor, Raja Birendra Chandra College	Geography	10.04.23	12:30- 01:30	4 th Sem HCC
		Geography		02:30- 03:30	1 st Sem HCC
Sutapa Saha	Assistant Professor, Raja Birendra Chandra College	Sanskrit	10.04.23	11:30 - 12:30	1 st Sem PC
		Sanskrit		01:30- 02:30	4 th Sem GE
Dr. Oli Mohammad	Assistant Professor, Raja Birendra Chandra College	Political Science	13.04.23	11:30 - 12:30	6 th Sem HCC
		Political Science		01:30- 02:30	4 th Sem HCC
Dr. Sujoy Birbanshi	Assistant Professor, Raja Birendra Chandra College	Physical Education	13.04.23	12:30 - 01:30	1 ST Sem PC



ড. গৌতম কুমার ঘোষ
অধ্যক্ষ

হাজী এ. কে. খান কলেজ
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Memorandum of Understanding

between

Hazi A. K. Khan College, Hariharpara, Murshidabad
&

Raja Birendra Chandra College, Kandi, Murshidabad

Report on MoU Activities (Session: 2023-2024)

❖ **Institution(s) under MOU:**

Hazi A. K. Khan College and Raja Birendra Chandra College

❖ **Date of agreement and duration:** 26.11.2021 & Duration: 5 years

❖ **Purpose of MOU:**

to gain excellence in the academic areas of mutual interest.

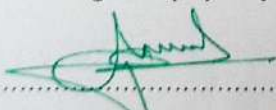
❖ **Activities Conducted:**

Both the institutions have promoted the exchange of faculty for common UG Honours & Programme Courses. (Detailed Report of faculty exchange is enclosed herewith)

❖ **Outcomes:**

The Faculty Exchange programme between Hazi A. K. Khan College and Raja Birendra Chandra College is a successful initiative that helped to enhance the teaching learning process of both colleges.

- Visiting faculties from both colleges shared and brought back some valuable ideas and knowledge.
- The exchange initiative provides temporary faculty support to the Departments where there is lack of sufficient teachers. The faculties of both colleges assist in teaching certain courses or portion of the syllabus.
- Students of both colleges are also benefitted from exposure to different teaching methodologies employed by the visiting faculties.



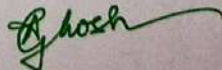
Dr. Goutam Kumar Ghosh

Principal

Hazi A. K. Khan College

Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad



Atish Chandra Ghosh

Principal

Raja Birendra Chandra College

Kandi, Murshidabad

Principal
R.B.C. College
Kandi, Murshidabad

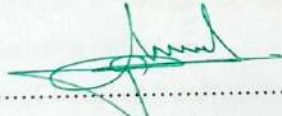


Brief Report of Faculty Exchange Programme

This is to certify that as a part of this MoU both institutions have promoted faculty exchange programme for their mutual benefit. Following teachers have taken classes.

Class Details:

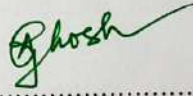
Name of the Teacher	Designation	Affiliating Institution	Date	Semester	Course Code
Sutapa Saha	Assistant Professor of Sanskrit	Raja Birendra Chandra College	23.11.23	1 st Sem PC	SAN-P-CC-T-1
				3 rd Sem GE	SAN-GE-T-3
Dr. Oli Mohammad	Assistant Professor of Political Science	Raja Birendra Chandra College	23.11.23	5 th Sem HCC	PLS-H-CC-T-12
				3 rd Sem HCC	PLS-H-CC-T-6
Dr. Sujoy Birbanshi	Assistant Professor of Physical Education	Raja Birendra Chandra College	23.11.23	1 st Sem PC	PED-P-CC-T-1


.....
Dr. Goutam Kumar Ghosh
Principal

Hazi A. K. Khan College
Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad




.....
Atish Chandra Ghosh
Principal

Raja Birendra Chandra College

Kandi, Murshidabad

Principal
R.B.C. College
Kandi, Murshidabad



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Estd. 1965

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(State Govt. Aided College)

P.O.-KANDI, DIST.-MURSHIDABAD, (W.B.), PIN-742137

E-mail:-rbckkandi@gmail.com, Website:-www.rbckkandi.in

Ph.No.03484-295505



Ref.No.....
Office of the Principal

Date:-

Date: 23.11.2023

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

I am delighted to acknowledge and accept your invitation, as outlined in your letter dated 21.11.2023, regarding the Faculty Exchange Programme. It brings me immense pleasure to confirm our institution's commitment to participating in this collaborative initiative.

Enclosed herewith is a list of assigned faculty members. For any further instructions or details regarding their visit, please feel free to contact the designated faculty members directly. We believe that direct communication will facilitate coordination and ensure a smooth and productive exchange programme.

Warm Regards,

Ghosh
23.11.2023

Dr. Atish Chandra Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Principal
R.B.C. College
Kandi, Murshidabad



Sl.No.	Name of the Teacher	Designation	Contact Details
1.	Dr.Sreejita Mukherjee	Assistant Professor of Geography	Contact No.9831366605
2.	Dr. Oli Mohammad	Assistant Professor of Political Science	Contact No. 9830527252
3.	Dr. Sujoy Birbanshi	Assistant Professor of Physical Education	Contact No. 9732103609

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Estd. 1965

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E-mail:-rbckkandi@gmail.com, Website:-www.rbckkandi.in

Ph.No.03484-295505

Ref.No.....
Officeofthe Principal

Date:-

To
The Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Date: 23.11.2023

Subject: Acceptance Letter to Depute Faculty Members to promote Faculty Exchange Programme

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Warm Regards,

Ghosh
23.11.2023

Dr. Atish Chandra Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Principal
R.B.C. College
Kandi, Murshidabad



Sl.No.	Name of the Teacher	Designation	Contact Details
1.	Dr. Sreejita Mukherjee	Assistant Professor of Geography	Contact No.9831366605
2.	Dr. Oli Mohammad	Assistant Professor of Political Science	Contact No. 9830527252
3.	Dr. Sujoy Birbanshi	Assistant Professor of Physical Education	Contact No. 9732103609



HAZI A.K.KHAN COLLEGE

ESTD : 2008

P.O + P.S.- Hariharpara . Dist.-Murshidabad Pin-742166

Website: www.haziakkhancollege.ac.in E-mail Id : haziakkhancollege@yahoo.com

E-mail Id: haziakkhancollege@gmail.com

Mob:

Memo No.:

Date: 21.11.2023

From: Principal

To
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Sub: Request for Faculty Deputation for Faculty Exchange Programme

Sir,

I would like to formally request the assistance of faculties of the following subjects from your esteemed institution to deliver lectures for 1st 3rd & 5th Semester students of Hazi A. K. Khan College on 30.11.2023. We believe that our students will be greatly benefitted from the knowledge and experience of your faculty members. Thanking you.

With regards,

Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Principal
Hazi A. K. Khan College
Hariharpara, Murshidabad

Subject:

1. Political Science
2. Geography
3. Sanskrit
4. Physical Education